BYOD Policy

Purpose:

Mount Annan Public School is committed to providing a quality education where students are given the maximum opportunity to become innovative 21st learners and global citizens. In order to strive for this vision the school has a strong focus on integrating technology into the classroom. Many students own devices that give them access to information and resources. These tools are ideal for the 21st century skills of communication, collaboration, creativity and critical thinking.

In an effort to create student focussed learning and empower students to take control of their learning in this current information rich environment, Mount Annan PS has developed a BYOD policy in line with the Department of Education (DoE). The purpose of the policy is to support and enrich student learning in the 21st century. Students wishing to participate must follow the responsibilities stated in the school’s ‘Acceptable Usage Agreement’. This agreement must be completed by the student and parent/carer before a device can be used at school.

Acceptable Usage Agreement:

1. Students must abide by the Department’s Internet Usage Policy as stated on the Portal’s acceptable usage page. 3.3 This policy should be read and interpreted in conjunction with: ● Code of Conduct Policy ● Values in NSW Public Schools ● DEC Privacy Code of Practice ● Online Communication Services – Acceptable Usage for school students ● Legal Issues Bulletin No. 35 November 2012 – Use of mobile phones, portable computer games, recording devices and cameras in schools ● Legal Issues Bulletin No. 8 September 2012 – Claims for loss of or damage to personal property ● Smartcopying – Copyright guide for schools.
   ● Students must not hack or bypass any hardware or software security implemented by the DoE.
   ● Students must not use the school’s internet service to download any data files (including documents, music/video files) or apps except under the direction of their teacher.
   ● No apps or social media to be used at all.
BYOD Policy, Version 1, 2016

- Students are required to use the school’s wireless internet (student portal) which will initially be set up by Mount Annan Public School staff and any phone internet connection such as 4G, 3G, YesG or NextG must be switched off.
- Students must not copy, transmit or retransmit any material that is protected by copyright, without permission from the copyright owner.
- Mount Annan Public School staff reserve the right to access the data on a student’s device and delete inappropriate data when necessary. The principal or delegate has the right to confiscate a device in order to investigate inappropriate use. All internet use is recorded by the DoE.
- Students must report any inappropriate behaviour or material to their teacher.
- Students must not let anyone use the device other than their teacher or parents/carers.
- Virus protection must be installed and settings should not be disabled. Devices must continue to maintain the latest service packs, updates and antivirus definitions. USBs are not to be used with BYOD devices.
- Internet browser history on devices is not to be cleared by students. Students may only take photos, videos or audio recording of an individual or group with their permission and after permission from the teacher.

2. Security and use of the device is at all times the responsibility of the student. The school cannot be held responsible for any damage to, or theft of the device. Any insurance is the responsibility of the parents/careers.
   - Digital devices are to be left in the classroom during recess and lunch. Before school students will take bags to classrooms or designated area that will be decided by the classroom teacher. This area will be in view by teacher on duty.
   - Students are responsible for bringing their devices to school fully charged and clearly labelled for identification. Students must also bring their own charger to school for their device with their name clearly labelled on it.
   - A small amount of devices can be charged at school if required at a designated place in the classroom.
   - Students must only use their device when instructed by their teacher.
   - Students must not let anyone use the device other than their teacher or parents/carers.

3. The school accepts no responsibility and cannot guarantee support for any apps, data etc. installed onto the device. The school will not provide hardware or technical support for devices.
   - Parents/carers are responsible for ensuring that the operating system and all software on the device is legally and appropriately licensed.

4. Students must keep their passwords and personal information confidential.
   - Students are not to provide their personal information to anyone over the internet.
Acceptable Usage (The Role of Teachers/Staff)

- Staff will take a ‘hands-off’ approach to student devices and provide guides only. Teachers are not expected to repair any student devices.
- Teachers will set up a "charging station" with a 4-6 outlet power-board for students to charge their devices, if necessary.
- Staff have the right to confiscate a student’s device if there is reason to believe the BYOD Policy has been breached.
- Breaches of the policy will be reported to the Principal, Stage Supervisor and parent in a timely manner.
- Devices will only be used to support the teaching and learning programs in class.

Acceptable Devices:

The students can bring a;

- laptop such as notebook, PC, Mac, chromebook
- iPad, iPad mini, or
- tablet eg. Samsung, HP etc.

Unacceptable devices include gaming based devices or smartphones such as Nintendo DS, Playstation Portable and MP3 Players, iPhones, iPods and similar hand sized devices etc. These are not permitted.
Student Agreement

Student Name:_______________________________________ Class:______________

I have read the Mount Annan Public School BYOD and acceptable use policy with my parents. I agree to follow the rules contained in this agreement and I will use my device in ways that are appropriate, meet school expectations and are educational. I understand that failure to follow this agreement may result in the suspension of the BYOD privilege and further disciplinary action being taken if appropriate.

Student Signature:_________________________________________

Date:_____________

Parent/Carer Agreement

I have read the Mount Annan Public School BYOD and acceptable use policy with my child. I give permission for my child to participate in the program and use their portable device at school. I understand the school will not be held responsible for any damage or loss of the device. I understand that failure to follow the agreement may result in my child having this privilege suspended or revoked and further disciplinary action being taken if appropriate.

Parent/Carer Name:_________________________________________(please print)

Parent/Carer Signature:_____________________________________

Date:_____________